



CESSE 2009 SPONSORSHIP COMMITMENT FORM
ORLANDO, FL
CONFERENCE DATES: JULY 21-24, 2009

The following is a commitment of sponsorship to provide monetary or in-kind donations to assist in subsidizing this event, program, food, beverage, or other associated miscellaneous expenses for the CESSE 2009 Annual Meeting (see Sponsor Opportunities for CESSE 2009 for more information regarding each sponsor level and guidelines). We look forward to working with you to ensure a rewarding CESSE Annual Meeting Experience.

GENERAL INFORMATION

- Please contact Kevin Lewis, CESSE Managing Director Sales & Marketing if there are any questions or to check availability on event/service opportunities.
- Monetary commitment amounts will be invoiced by CESSE for 2009 for the amount of your sponsorship, this form is not an invoice.
- In-kind donations will be valued at retail prices. Prices quoted for in-kind donations are required at the time of commitment.
- Sponsors of major meal functions only (breakfast, lunch, dinner) are permitted to make introductions or remarks. The remarks can be no more than ten (10) minutes. This includes events that have more than one sponsor. Sponsors of meal functions may include materials, gifts and handouts in good taste. Times for showing videos are included in the ten minutes. Sponsors of non-meal functions will not be permitted to make introductions or remarks. However, they will receive visibility in the meeting program brochure(s), and on the web site. A CESSE Board member will recognize sponsors of \$5000 or more for their contribution at one of the major functions.
- If multiple sponsors are contributing to an event, each sponsor needs to contribute a minimum of \$2,500 whether in-kind or monetary.
- Program Sponsor ads, in either the on-site Final Program, receive one to two complimentary registrations based on the amount sponsored and number of ads placed.

Organization:	
Organizing Contact Name:	Title:
On-Site Contact Name:	Title:
Address:	
City, State, Zip:	
Phone:	Fax:
E-mail:	Website:
What type of business/service do you offer:	

Please list your sponsorship preferences from the list of sponsor opportunities:

1.	2.
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Cancellation penalty for meals, breaks and monetary sponsorships:

- 12 – 9 months out from conference date: 50% cancellation fee
- 8 – 5 months out from conference date: : 75% cancellation fee
- 4 months out from conference date: No refund

Authorized Signature: _____ **Date:** _____

PLEASE RETURN THIS FORM TO:
 Kevin Lewis – Managing Director Sales & Marketing
 CESSE • PO Box 130656 Saint Paul, MN 55113

Phone: 952-838-3268
Email: kevin@cesse.org

IMPORTANT NOTE, this form is to confirm your commitment as a sponsor for CESSE 2009 and is not a meeting registration form.