



TO: CESSE Finance & Human Resources

FROM: Jonathan Goodwin – Chair  
Mark Hernick – Co-Chair and Meeting Host

DATE: February 16, 2017

SUBJECT: Spring 2017 F&HR Meeting – **Tampa, FL**

**ACTIONS REQUESTED BY: MARCH 20<sup>th</sup>, 2017**

**Meeting Location:**

International Society for Pharmaceutical Engineering (ISPE)  
600 N. West Shore Blvd, Suite 900  
Tampa, FL 33609  
(813)-960-2105

**Dates: April 23-25, 2017**

**(NEW SCHEDULE! - Kicks off with Sunday night dinner)**

**4/23 Sunday night – Local dinner near hotel (walking distance)**

**4/24 Monday – Meetings all day - Dinner in St. Petersburg (Shuttle)**

**4/25 Tuesday - Half day meeting – Depart for home after Lunch**

**Anticipated Program topics:**

- *Inclusiveness in Associations*
- *Paperless HR*
- *Remote Work*
- *FASB Update*
- *Financial Software Conversions*
- *Good, Bad and Ugly*
- *Investment Policies and Strategies*
- *Roundtable*

## Hotel Information:



Holiday Inn Tampa Westshore – Airport Area

700 N. Westshore Blvd.

Tampa, FL 33609

(Less than three miles from the airport – there is a complimentary shuttle if you call)

**Nightly Rate:** *\$129.00 per night*

TO BOOK YOUR ROOM: click [HERE](#) for the hotel reservation block or call the hotel directly at **(813)-289-8200** and indicate you are with the CESSE/ISPE group. The link should be easier!

## Airport Information:

Tampa International Airport (TPA)



<http://www.tampaairport.com/>

## Rental Car Information:

If you're coming in early, you'll want to get a rental car. (Avg. cost about \$25 per day.)

## The area has so much to offer!

*Come in early and see what our change in latitude can do for your attitude.*

Tampa: The Lowry Park Zoo, Bush Gardens, Tampa Aquarium, T.E. Manatee Viewing  
St. Petersburg: Downtown (Restaurants, Shops, Waterfront Parks, Museums), Miles of beach at St. Pete Beach, Fort De Soto Park (Voted best beach in the nation in 2005)



**Spring 2017 CESSE F&HR Meeting**  
**April 23-25, 2017**

**COMPLETE YOUR MEETING REGISTRATION INFORMATION**  
**AND RETURN TO DEBBIE MILLER AT ISPE (SEE BELOW)**

*Casual dress is appropriate throughout the meeting.*

Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Guest Name(s) \_\_\_\_\_

**Sunday, April 23<sup>rd</sup>**

\_\_\_\_\_ Number attending Group Dinner. (Casual dinner)

**Monday, April 24<sup>th</sup>**

\_\_\_\_\_ Number attending the lunch.

\_\_\_\_\_ Number attending group dinner.

**Tuesday, April 25<sup>th</sup> (Sessions end at Noon, followed by lunch)**

\_\_\_\_\_ Number attending the lunch.

*In lieu of a registration fee, participants will be billed separately their share of expenses (Breakfast (2), lunch (2) and misc. charges. Participants and guests will also be billed for their portion of the dinners they attend. CESSE F&HR only charges direct costs and makes no profit on the meeting.*

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**COMPLETE the above form and return to:**

Debbie Miller

Phone:

**(813) 960-2105, Ext 200**

e-mail:

[dmiller@ispe.org](mailto:dmiller@ispe.org)